

**ANZAC TERRACE PRIMARY SCHOOL**  
**P & C MEETING MINUTES**  
**Thursday 17<sup>th</sup> Sept 2020, 7.30pm @ ATPS Staffroom**

Opens at 7:35pm

**1.0 PRESENT:** Jessica E(Pres), Stuart B (Principal), Veronika (Treasurer), Mandy G (Sec), Rosie P, Ben H, Jessica P, Sue D, Lynda F, Sophie, Sheree C, Adelaide S, Sally P, Dan O, Shelley L, Sascha B, Steph C, Tamara C  
**APOLOGIES:** Gareth W, Monique T, Kerry S

**2.0 CONFIRMATION OF MINUTES 6<sup>th</sup> Aug 2020**  
Amendments made Shelley was in attendance  
Moved by Rosie P, Seconded Ben

**3.0 BUSINESS ARISING FROM 6<sup>th</sup> Aug 2020 Minutes**

**3.1 Footy Jumpers;** still coming, remove from business and add to Principals report

**3.2 Uniform Shop supplier;** This has been on the agenda at the start of the year – originally about polo supplier but due to covid it was decided to leave it for now. Remove from business

**3.3 Auditor:** Veronika has discovered a school father, Tom Meredith, who has volunteered to do our Audit for us for free – Greenstone Accounting. So our books will be ready for Christmas holidays.

**3.4 Scouts & Cash for Containers Scheme – location and roster:** Mandy explained that the scheme requires community groups to have their Scheme ID connected to a formal email address rather than a private email address of a volunteer, Mandy to create new Email address and reregister new scheme ID with formal email address. Bin to be located inside garden centre, Year 3s to govern Key and opening times for receiving containers.

**3.5 P&C Submission for canteen:** Stuart contacted Dept Ed re Canteen. A member visited the school and inspected old buildings at school, suggested the old Dental building and has created a plan. Shelley asked about storing of uniforms in the canteen. Keep on agenda for updates

**3.6 Thank you gift arranging for Lee Merrills for Naidoc Week:** Stuart says there's guidelines around raising funds, Let's look at first week back at Term 4 and throw a hat around between staff and parents. Lee will be here Mid November.

**3.7 Chocolate Fundraiser – table til next term**

**3.8 P&C Survey Draft for polling parents on our performance – table til next term**

**4.0 CORRESPONDENCE**

***Incoming***

|                        |           |
|------------------------|-----------|
| Letter from Dave Kelly | President |
| Bankwest x 3           | Treasurer |

***Outgoing***

Email to Cash to Containers regarding Scheme ID & email

**5.0 REPORTS**

**5.1 Presidents Report:** Jess, Dan, Sheree, Sally and Adelaide attended Dave Kelly's Parliament House Lunch on behalf of P&C. Dave Kelly has made an election promise to provide \$25,000 to P&C, should he be re-elected. 2 ideas for spending; shade structure over the senior playground OR enclosing the back of the kindy veranda that faces the houses and back fences so that it could be used as a perceptual and motor skills program for kindy. Jess to draft a letter for those things. Ben suggested a DFIB machine as well.

**5.2 Treasurer's Report** \$18,000 in general account. We can send the first \$5000 for iPads. Uniforms \$5,600 after jackets are paid for. We have about \$2000 coming in from QKR for uniform sales from Aug & Sept

**5.3 Vice President** not present, nothing to report

**5.4 Uniform Shop;** Starting to consider stock order for January as it takes 4 months to arrive – gold Polo size 8 is almost out as it's the most popular size. We won't need as many faction shirts and it won't be as large an order as last year due to good current stock levels. Veronika confirmed the size of the orders needs to be reconciled with

Uniform shop bank account.

**5.5 School Board;** Dan said they discussed the new Board about becoming cashless school, discussed Module 1 and 2 of running the Board of an IPS. Discussed police clearances, roped James into coming along and coopted him to becoming a parent member. Dan invited Dave Kelly to come to our P&C and Board meetings.

**5.6 Fundraising Report** Sally said the mother's day stall went well, a little more left over stock, profit \$297.

Father's day stall went really great - \$685 profit, hardly any stock left over.

Subway for carnival was done really well – 241 orders! Bassendean subway were amazing and great to deal with.

They separated into factions and year groups to make it easier to distribute. Only 1 hiccup with 1 child's order being missed and she just came and brought another up straight away. Lynda said it was so easy to hand out in the faction bays. We raised \$127 based on receiving .50c/order. Really easy for us.

Term 4 – disco, can we set up a date quickly to lock in Disco.

Christmas stall and food truck night? Was discussed at length and definitely something people would like to see happen but too many thanks happening in term 4 due to things being delayed from other times of the year so Stuart recommended just 1 event otherwise too much for families/school to manage.

Pupil free day at Roller Drome for Monday Pupil Free day

Bunnings sausage sizzle – only date left of 27<sup>th</sup> Sept which no one wants for the long weekend we declined but are on the list for next one.

Jess moves we spend \$500 on Disco for Term 4 Date to be confirmed by Stuart, 1<sup>st</sup> Rosie, all in favour

### **5.7 Principals Report**

In Term 4 we already have a plethora of things booked in and so he suggests we do 1 P&C event – Discussion and agreed disco

Stuart did a presentation on Program; 3 learning dispositions, showed proposal of new logo with IPS wording designs working with graphic designer, will show new logos next term. Not to change school logo or uniforms but essentially about stationary and digital marketing to promote our IPS.

He also showed us the digital screens as they've installed 4 in the school and then hoping to roll out in every classroom

He met with OSH at the beginning of the week. We've been with them for 6 years, they offered \$26,000 per year for next 2 years. Music teacher interviews in progress, new teacher will start next term with choir. Music and drama will be offered across the board starting next year. Steph asked if there will be specific instruments offered and Stuart said they'd like to have junior and senior choir plus a school band. 6 months music, 6 months drama/performing arts.

Our 75 ipads have been 'purchased' but aren't ready for being brought onto the system at once via IT requirements Staff meeting to discuss what the school can manage in Term 4 as there's already a lot

Eftpos in the front office is coming in an effort to be a cashless school! This will be for school fees, incursions, excursions, book lists etc..

We were a 'kids matter school' about educating the whole child. We've been a 'Be You' school since last year. Over Covid, we did a lot of work and it was good timing that we'd already rolled out learning dispositions pre covid because the resilience one was particularly important. Shelley Keyser rolled out lots of material during Covid and since regarding social and emotional support. 'Be You' have noticed and have asked if they can feature our school as an example of a great 'Be You' school. Shelley is after quotes from parents about the things we've done. Comments on children's improvements/ differences as a result of the project/emails that have been sent to assist the Be You website promo. Stuart has already asked Dan for his quote from IPS application. Stuart to provide Shelley's email [shelley.keyser@education.wa.edu.au](mailto:shelley.keyser@education.wa.edu.au)

## **6.0 GENERAL BUSINESS**

**6.1** Agenda Item Kindy Library Bags; Sue DeWitt requests 42 library bags

Jess moves the P&C buys 50 library for overflow of kids at a price of \$400 Dan first, 2<sup>nd</sup> Shelley, all in favour Orientation dates; 26<sup>th</sup> Oct and 2<sup>nd</sup> Nov – Sue requested uniform shop rep and P&C rep for both days

**6.2** Dan has a receipt for father's day stall

**6.3** Lynda wanted to thank the parents who've helped the garden program.

**7.0** **NEXT MEETING SET.** Thursday Week 3 Oct 29<sup>th</sup> and Week 8 3<sup>rd</sup> of Dec

**8.0** **CLOSURE Meeting closes at 8:45**