

# School Council Meeting

## Minutes Draft

3:30pm, Tuesday 3 March 2020



**Apologies:** Shelley, Sacha

**Present:** Stuart, Amanda, Magdalene, Sue H, Tamara, Prak, Dan

Meeting opened: 3:36pm (chaired by Stuart, then Dan)

	<b>Agenda Item</b>	<b>Time allowed</b>
1.	<b>Election of Office Bearers</b> Dan nominated for Council Chair. Elected unopposed. Tamara nominated for Secretary. Elected unopposed.  5 parents, 4 staff, we need 7 for a quorum.	10 mins
2.	<b>Confirmation of minutes of meeting, 10 December 2019</b> Moved by Stuart, Seconded by Amanda	5 mins (3:40)
3.	<b>Business Arising</b> <ul style="list-style-type: none"><li>➤ Uniform Policy (Stuart) Faction shirts have been settled. Initially went to staff and said faction shirts will be on their sport day. Staff asked that it all be on the same day. Stuart advised this will be known as 'Faction Shirt Friday'. Discussion of cost issues for families. Stuart explained shirts in the right colours are acceptable, they do not have to be uniform purchased through the uniform shop. Uniform policy to be updated and forwarded to council members for approval.</li><li>➤ Yearly Planner (Stuart) Stuart circulated a draft meeting schedule for 2020 at the end of last year. Stuart to send final schedule by email to Council for review and approval. Discussion of NAPLAN results for 2019 held last meeting. Stuart will circulate the data snaps to the Council members before the next meeting.</li></ul>	10 mins (3:45)
4.	<b>Day/Time of Future Meetings</b> Proposed 3:15 Tuesday's twice a week, week 4 and 9 of term. All members agreed.	5 mins (3:55)
5.	<b>Discussion About IPS Process / Application</b> We are applying for IPS status and have been set a task to survey the community. So far ~60 submissions have been received, which is a pretty good rate given the last survey had around 27 respondents. School survey results circulated for review. Stuart considered anything under a 4 to not be good enough, as 3 is Unsure. Stuart feels this is generally a result of the need to increase communication, for example, how testing results are used for planning. The school uses the data, but this is not being communicated well enough. The ratings of teacher quality are 4 and above, which is a real pat on the back.	10 mins (4:00)

	<p>One of the focus of the school is to have more Aboriginal representation, and there is a goal to have an Indigenous Council member in the next 3 years. Leadership was ranked well, and there was a high rating for the front office staff being welcoming.</p> <p>Resources, again under 4 for two categories, but Stuart feels this is a communication issue.</p> <p>This survey can be used for the IPS Application, and a great tool for the Public School Review which is coming up in two weeks.</p> <p>Stuart is happy with the survey results. He compared it to the results of the survey from 2017, and there was more negativity in that survey's responses, so there has been improvement.</p>	
6.	<p><b>2020 Induction Package</b></p> <p>Over the holidays Rebecca put together an Induction Package. Stuart sent it by email to the Council for review and feedback.</p> <p>This will go hand in hand with the modules produced by the department.</p> <p>AP: Council members to give feedback regarding the Induction package. If none, we will incorporate it as part of the induction for new members,</p>	5 mins (4:10)
7.	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>➤ Finance (Sue) <ul style="list-style-type: none"> <li>Sue circulated a Draft Budget</li> <li>Expecting \$310,000 in Student Centred Funding</li> <li>Cash Carry Forward – includes \$196,000 in reserves, which inflates the total</li> <li>Green rows are expenses, for example, Electricity is \$39,496, Water is \$37,796 – utilities are the largest expenses.</li> <li>To report to the department (treasury) each item must be associated to a GL code. The high priority maintenance budget must have its own GL code in the budget.</li> <li>Prak discussed the electricity cost and brought up solar panels. The school is not allowed to add anything to the buildings without government approval, and the school has not been able to gain approval.</li> <li>D1787 is highlighted in yellow. \$70,000 of that money is to come out of a reserve account to pay for items that we know are happening around the school, i.e. cloud room, toilet upgrade.</li> <li>Removing the Reserve, there is under 5% leftover in the budget, which is the target set by the Department.</li> <li>Discussion of the suppliers and the CUA. Looked at lease payments for the computers for the year (65 computers) \$16,241. This covers replacement and service if they breakdown. Other leasing for Admin computers, copiers, etc. Updated every 3 years so we are always up to date.</li> </ul> </li> </ul>	10 mins (4:15)
	<p><b>Meeting close:</b> 4:20 pm</p> <p><b>Next meeting:</b> Tuesday 31<sup>st</sup> March 2020, 3:15pm</p>	