

ANZAC TERRACE PRIMARY SCHOOL P & C MEETING MINUTES

Thursday 9th August 2018, 7.30pm @ ATPS Staffroom

Note: Before opening the meeting, ensure all present who want to vote have filled in the member register and paid their membership fees.

Meeting opened: 7.34pm

1.0 **PRESENT** Stuart B, Tamara B (President), Rachael B (Secretary), Sally P (Vice President), Lynda F, Rosie P, Jessica P, Sue D, Alet D, Veronika C, Rebecca B, Kelly S, Tania H, Jessica E, Mandy G, Adelaide S, Gareth W, Michael L

APOLOGIES: Natalie W, Lindsay R, Nan Z, Shelley, Prakash S, Steph T, Sacha B, Sue H (Treasurer)

2.0 **CONFIRMATION OF MINUTES 21st June 2018**

Please note, minutes have been corrected from those sent out on Friday 3rd August

Confirmed by Tamara, Seconded by Stuart

3.0 **BUSINESS ARISING FROM 21st June 2018 Minutes**

3.1 **Senior Playground update**

Stuart reports that work starts on Monday. It will take a week for the footings, then the nets. We've opted out of using sand and will be using soft fall rubber because of the location and the height – it is under the canopy of two trees and would be difficult for the caretaker to manage. The location has slightly shifted – was originally set to be close to be the existing playground however we'd have to lose half the tree in that location, which might kill the tree. The location is now toward the back of the oval where it will be shaded year round – it has been checked whether it would interfere with cross country or faction events and Stuart assures the group that it will be fine.

3.2 **School Anniversary Planning**

Rebecca B discusses the **fun day event**, a part of the 50th anniversary celebrations. The idea is to host an afternoon/evening at the school then enjoy entertainment, food trucks and bouncy castles etc down on the oval. Rebecca has been working with Steph T and Amanda M – including the seeking of grants. Rebecca informs the group that the grants need to be submitted through the P&C. Tamara responds that this would be fine. Rebecca says they'd like to have grants submitted by the end of term 3 in order to be aware of how much money is available and how much fun can be had at the fun day!

Rebecca hands out pamphlets for a free grant-writing workshop in September, being held by the Town of Bassendean. She invites all members along and confirms she'll be going.

Rebecca passes around a sign up sheet for helpers on the fun day – more of an EOI form for those who are keen to help to let her know in advance.

Stuart lets the group know about the school's plan for sellable pavers to go out the front of the reception area. Parents and staff (past and present) are able to purchase pavers. This is not a fundraising activity. Pavers are estimated to be around \$25-30 each. This cost includes the engraving and the actual laying (and removal of existing paving).

There will also be the 50th anniversary pictorial book. And a gift to all students of the school in 2019, the nature of this gift is currently under discussion by Stuart and staff. There will be a formal assembly, a plaque to be unveiled and the mural that is already underway. Stuart estimates the total cost for the event will be around \$17,000. Stuart goes on to say that the school can contribute about \$8000 to the event and it appears that grants may cover the remainder.

3.3 **New ipads update**

New ipads will be out in circulation on Tuesday. There was a slight hold up with the Zulu desk, the app that controls all the ipads. There was a process of ironing out the crinkles in a new process.

3.4 **Retiring teachers and presents**

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Tamara has looked into whether the P&C can purchase a present for teachers and the WACCSO guidelines indicate that we cannot. As a P&C we can make a card and potentially ask parents for a donation.

4.0 CORRESPONDENCE

<i>Incoming</i>	<i>From</i>	<i>To</i>
23.07.2018	Harlequin Products	Fundraising
23.07.2018	Product Delivery Advice	President
23.07.2018	Commonwealth Bank	School Banking Coordinator
23.07.2018	Australian Charities and Not-for-profits Commission	President
23.07.2018	WACCSO invoice reminder	President, Secretary, Treasurer
29.07.2018	Sue Ashmore	President, Members
31.07.2018	WACCSO	President
31.07.2018	Just Chillin' Food Truck	Fundraising

Outgoing

Tamara reads a copy of the letter from Sue Ashmore thanking those who were involved with the process of nominating her for staff member of the year. Rosie P has emailed Steph.

5.0 REPORTS

5.1 Treasurer's Report

Tamara reports that account balances are healthy. There is no worksheet for members to view at this meeting.

5.2 Other reports

○ **Uniform Report**

Kelly tells the group that there's not much information to pass on. All is going well. Mandy asks if faction shirts will be added to QKR! and Kelly says yes they will, however these are not a year round item, it's a once-a-year order for the uniform shop. Sally asks a question about old school and faction shirts. Kelly reminds the group that all tshirts can be worn as uniform until the end of 2019. Mandy asks if people can donate items back to the school, Kelly tells us that the school makes \$2 on second hand items and welcome donations.

Tamara asks if Kelly can provide Stuart with some photos for QKR! Rachael asks about a quantity option on QKR! and Kelly confirms that this is being adjusted soon.

○ **Fundraising Report**

Jess indicates that the total figure for the **Quiz Night** was just shy of \$4000. Jessica thanks Stuart for running the night and other teachers for supporting the event. Jessica reports a couple of minor complaints however overall it was very well received. The silent auction was hit and miss – Jess feels that perhaps a few larger donations would be good next time and that we have learnt a lot from the experience.

The **by-election sausage sizzle**: We bought slightly less sausages than at previous events and ended up selling out much earlier than usual. We raised over \$550. We also bought breakfast burgers.

School disco is on August 17th. More volunteers are requested.

Father's Day stall. Most of the stuff is purchased, however we are a little short and will have to get a little more. We need more volunteers.

Faction carnival is on the 7th of September. The sausage sizzle was approved at the previous meeting. The question was brought up last year as to whether we should allow pre-sales and this needs to be decided. We have not yet organised a coffee van. There will be some extra things to sell, including soft drinks, crisps and jelly cups which can be sold only to parents. In terms of presales, the pros and cons are debated. It is decided by the group to not do presales and to sell at recess and lunch. It is suggested to get natural fruit juice icy poles. There is significant opposition to icy poles due to the mess and litter. Jessica suggests frozen juice boxes instead. Jessica has sign up sheets.

○ **School Council Report**

Stuart speaks about the school council meeting earlier this week. The council spoke a lot about the governance of the school council and discussed a survey the group had completed in respect of improving the way the council operates. The 2018 education awards were discussed and preparations for 2019 awards looked at. Online resources, 50th anniversary planning, Vision 2020, the NQS, the school's homework policy, a volunteer program,

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and recess. Tamara asks about the volunteer program (EdConnect) so Stuart indicates that he's going to look into whether it's better than it was previously.

5.3 Principals Report

Stuart mentions **NQS (National Quality Standards)**. This is a national standards program 0-5, for us it goes from kindy to year 2. Sue D mentions that there are 7 sections where we are to check our standards against. Stuart has previously made his own judgement in the past, and this year asked Central office to come in and check the quality of teaching, resources, grounds etc and they gave high regard to many areas and also some feedback in areas where the school could improve. Stuart says it has been great for staff to hear how outstanding they are from an external source. The bitumen netball court out of the front of the school is going to have the poles removed and a wall installed for kids to bounce a ball off. Gareth asks if the NQS information is available for public view and Stuart says that when it's published it will be on the website.

The school is now the proud owners of **two 3D printers**. They will both eventually live in the cloud room and be connected to the Sprout which is presently in the staffroom. Stuart explains what the Sprout is and how it will interact with the 3D printers.

Book Week Incursion is not on QKR!. Same day as dress up day.

Red Cat Hearing System. The school has bought the two that we trialled and the school will look at investing in more of in the coming years.

The **school website** is already dated. Stuart has made arrangements for the site to be regularly updated. Stuart asks the group to forward any difficulties with the website to him.

6.0 GENERAL BUSINESS

6.1 ~~WACCSO conference~~
Registrations have closed.

6.2 **Proposal for new freezer** (Tamara B)

Tamara explains that the freezer has ceased to work. A new freezer has come along and been paid for by Tamara. There was no time for a meeting. Kelly brings up the issues with the electricity in the P&C room and the school is investigating the electricians in the room this week.

It is proposed the P&C pays \$60 for the freezer. This is passed unanimously.

6.2 **Proposal for new esky** (Jessica E)

The P&C often borrows the Whittle's esky and it would be great to have our own. Jessica E has done lots of research. The preferred esky is 120L sold by Bunnings for \$249. The other options are more expensive. The esky we currently have is not big enough. Jessica suggests that we approach Bunnings for a donation however they have already donated money and supplies to the Buddy Benches. It is asked whether there are other options (ask parents for a donation of an unused esky, other retail sales suppliers including BCF).

Tamara move that we spend up to \$250 on an esky for the P&C and also ask for donations from the public. It is passed unanimously.

6.3 **Book Exchange** (Rachael B)

Rachael presents the idea of hosting an event where all students receive one free book and can purchase further books for 50c each. The idea is positively received by the group. Rachael B will put up flyers closer to the end of term and discuss further with Stuart. Rachael B asks for volunteers to help sorting books and at the actual event.

Veronika would like to take books for playgroup.

Jessica P would like books for pre primary.

6.4 **P&C Payment system** (cheques vs EFT)

Jessica tends to purchase everything on her personal card (Father's Day \$1500), then have to seek reimbursement, which involves seeing Sue H for a cheque, which needs to be signed by two signatories and taken to the bank. It often takes over a week to get that money back. Jessica indicates that the security tokens required for online

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banking are quite expensive and they have to be reissued over time. Jessica asks if there is an option for a debit card or similar. Tamara indicates that it is not possible. She suggests we speak to the bank for a discount. Gareth asks if there's the possibility to pay in cash. Tamara responds that it is not allowed according to WACCSO rules. He asks if we can have a credit card of some kind and Tamara responds that we are not permitted to do so by WACCSO. Tamara will look into this more with the banks and other local P&C's.

6.5 **Non-agenda items** (at President's discretion)

Stuart has two items.

- a. Stuart brings up the idea of **Reading Leagues**. Bears Club is a great endeavour, however he indicates that halfway through year three he finds a lot of kids lose interest in the concept. He presents the idea of competition in reading, which has a comprehension element. At Stuart's kids' school, they do 'Lexyles', and Stuart explains how his daughter wants the highest Lexyle in her year and wants to compete against kids senior to her. Stuart seeks parent opinion – there is no expense to parents. BEARS would continue, and Reading Leagues is suggested to begin for older kids. Tamara asks if it has to be specific books, and at this point yes it does. The books are provided by the school and there's a number of books already in the school library - it aids reading and comprehension. Computers would be made available to kids who are not connected at home.
- b. Kelly asks about the **book club** that Tracey I is running. Sally asks about the selection process. Tracey is also doing a year one and early childhood group.
- c. With the 50th celebrations, the school is looking at **replacing the garden** out the front including the hedge. The hedge is a security issue and obstructs the window. Adelaide asks if the plants can be rehomed and Stuart emphasises absolutely yes, we want the plants to live.
- d. Jessica E brings up **kids being dropped off in the school carpark driveway**, including the Eden Hill daycare bus. Tamara asks about a Kiss n Ride zone. Stuart says he has investigated this and the council and Education Dept won't help. Rachael indicates that the council has changed since Stuart last spoke with them about this and is worth revisiting as the current President has previously looked into some of the school safety issues around the carpark with Rachael. Jessica E suggests getting Dave Kelly on board also.
- e. Mandy asks about the **youngsters who have vandalised the school** this year. Stuart explains the efforts he's gone to with the police, social services etc and found no support from either end.
- f. Adelaide requests a **choir performance** at a parent assembly. Stuart talks about the performances given by the choir last year at assemblies and a Christmas function for the elderly. He feels confident that there is a scheduled performance later in the year.

7.0 **NEXT MEETING SET** for Thursday, the 11th October

8.0 **CLOSURE** 9.08pm