

## ANZAC TERRACE PRIMARY SCHOOL P & C MEETING AGENDA

Thursday 17<sup>th</sup> May 2018, 7.30pm @ ATPS Staffroom

*Note: Before opening the meeting, ensure all present who want to vote have filled in the member register and paid their membership fees.*

### Meeting opened: 7:31

**1.0 PRESENT:** Tamara B (President), Stuart B (Principal), Suellen H (Treasurer), Jessica P, Rosie P, Magdalene M, Lynda F, Nan Z, Adelaide S, Sally P (VP), Kelly S (Uniform), Shelley L, Tania H, Jessica E, Natalie W, Gareth W, Alet D, Prakash S, Steph T (minutes)

**Guest:** Jayne Westlake (Ziggies)

**APOLOGIES** Rachael B, Mandy G, Rebecca B, Keren K, Amanda M, Adele M, Lindsay R,

### 2.0 CONFIRMATION OF MINUTES 22<sup>nd</sup> March 2018

**Moved:** Nan Z.                      **Seconded:** Adelaide S.

Confirmation of minutes of executive committee meeting, 6 April 2018:

**Moved:** Sally P.                      **Seconded:** Adelaide S.

### 3.0 BUSINESS ARISING FROM 22<sup>nd</sup> March 2018 Minutes

3.1 Code of Conduct: Tam noted the circulation of a P&C code of conduct.

3.2 School's request for iPads (see attached Executive Committee meeting minutes): Tam reported that the executive committee approved funding for 20 more iPads. Stuart reported that the school has purchased a total of 92 new iPads and thanked P&C for help. He noted that there will be 32 iPad 2s for sale to community members.

3.3 Senior Playground Update (see attached Executive Committee meeting minutes): Tam noted that the additional funding for the playground site works etc was approved at the special meeting. Stuart reports that the climbing frame and sand will be installed by the end of the month.

3.4 Quiz Night: Jess reported that flyer has been sent out, 3 tables sold so far. Jess has a letter (hard and soft copy) for people sourcing donations. So far, items/offers include: Daisy and Rose \$50 voucher; macramé worth \$150; Hawaiian opportunity to have 2 Wildcats come for a training session for 30 kids; Spud shed crate of fruit; Hartfield golf vouchers; Bassendean butcher meat trays; Caff Broadway; Yahava coffee, Bunnings hopefully and others (not sure I got them all). Jayne offered a voucher from Ziggies. An Approved Manager is needed for the liquor license but it may be possible to waive the requirement. Kelly S may be able to help locate someone. Volunteers with RSA permits needed to work the bar. Other officials on the night include: quiz markers (2); bar staff, door staff on arrival.

Plans to sell/pre-order food platters (Woolies) and pizza or people can byo own food.

Chairs and tables: need 50 more chairs (Stuart says we have 120 and can pull 30 from classes); looking for tables. Offers of loan tables needed. Several tables offered.

3.5 School Anniversary Planning: Magdalene reported for Amanda M: meeting next week Weds to make decisions regarding activities,

3.6 NAIDOC Week Funding Application: Magdalene reported she is waiting to hear regarding a grant for NAIDOC funding. School will observe NAIDOC week in week 8 with a visit from Wesley College (NAIDOC week falls in the holiday break). There is a possibility of applying for a grant for Harmony Day funding, but has to be lodged through P&C. Rebecca B working with Magdalene and they will apply when grant opens.

3.7 Buddy Benches Update: Stuart reported that the buddy benches will be installed by the end of the term

**SPECIAL PRESENTATION:** Red Cat Hearing Enhancement System. Jayne explained that Ziggies is an agent for the Hear and Learn Company (based in Sydney). The Red Cat Hearing Enhancement helps clarify sound in the classroom.

Teachers wear a microphone and their voice can be heard clearly by all children in the classroom, no matter where the teacher is facing or the children are sitting. The system is especially helpful for children with hearing difficulties, auditory processing issues and English as a second language. It is beneficial for early childhood classes when it is important to be able to hear sounds clearly to assist in developing early literacy. Children with an FM hearing device can plug directly into the system (teacher doesn't need 2 microphones). Morley Primary School uses the system throughout the school and have supplied a testimonial. Units are portable and require no maintenance. Batteries for the neck mike need replacing occasionally. Theoretically the system will continue working indefinitely. Cost is ~\$2290 per unit.

### 4.0 CORRESPONDENCE

*Incoming*

22/03/2018	Neil Strachan, ATPS Deputy Principal	Members
23/03/2018	Neil Strachan, ATPS Deputy Principal	President
26/03/2018	Shelley Lantzke (P&C member)	President
10/04/2018	WACCSO Newsletter	Members
12/04/2018	Commonwealth Bank	School Banking Coordinator
12/04/2018	Unreal Discos (via email)	Fundraising Coordinator

### **Outgoing**

25/03/2018	Letter to Neil Strachan	President
20/04/2018	Quiz Night Community Support Letter	Fundraising Coordinator

## **5.0 REPORTS**

### **5.1 Treasurer's Report**

As Tabled. Sue noted that banking lots of coin had been difficult and asked if P&C would purchase quick deposit bags

**Motion: To purchase quick deposit bags from the bank for a cost of about \$25**

**Moved: Jess E    Seconded: Kelly S.                      Show of hands, all in favour.**

### **5.2 Other reports**

**Uniform Report:** Fleece jackets are selling well. Faction shirts will arrive before the end of term 2. Question about the sale of art smocks through the uniform shop. Kelly noted that there were some in stock but there are only 3 left. At \$15 each they sold very slowly and she had not planned to order more. Discussion from the floor indicated that larger-sized, paint-resistant (plastic lined) art smocks may be in demand as parents try to protect the new polo shirts from green paint.

- Update on the manual provided by Nicole W – available for consultation if needed.

**Fundraising Report:**

- Easter Raffle \$900. Lots of good donations and the kids loved it.
- Subway Day, wasn't a big profit, exact figure unknown. Thanks to Kelly and Sacha for handing out the lunches to classrooms. Two students didn't receive their order and it has been difficult to identify what happened to their lunches as extras were supplied. A classroom list would help next time.
- Mother's Day stall took just over \$1158. There was very little stock left. Father's Day stall ordering needs to be done soon for Term 3.

**Motion: to hold a Father's Day stall on the 29<sup>th</sup> and 30<sup>th</sup> August (Weds and Thurs) and to approve spending of approximately \$1200 for stock for the stall**

**Moved: Rosie P                                      Seconded: Jess E                      Show of hands, all in favour**

- Bunnings Sausage Sizzle: 2 June, new Bayswater store. Bunnings advise on purchasing 600 sausages and selling until 4pm. Volunteers needed!!!
- Term 3: Jess proposes a disco. Stuart suggests September and will send Jess some dates.

**School Council Report:** Term 2 meeting next week. Planning for education awards nominations. Parents please nominate deserving staff members for the school 'Onya' award.

### **5.3 Principal's Report**

- Stuart reported that the Education Awards subcommittee will meet Monday and would like as many 'Onya' nominations as possible to consider: parents please make nominations. Question about obtaining and submitting forms with a suggestion that an online form would be used by many parents. Further suggestion that forms and nomination box visible in the office would also give parents more opportunity to make nominations. Stuart agreed to seek advice about creating an online form.

- Packed Lunchbox service: started at Bassendean primary; \$8 covers 3 items; There is a \$7 special offer at the moment. Stuart urges parents to support this service.

- Naplan online: 1 of 276 schools online this year and has been running flawlessly (thanks to Neil Strahan who has worked to get IT up to scratch). Benefits: 1) Kids wear headphones and can have questions read to them so that in Maths they are being tested on Maths ability and not ability to read a question; 2) tests are responsive to individual students so that students doing well will proceed through increasingly difficult questions; while those having difficulty will answer simpler questions to find the level they are working at; 3). School will have results in 2 weeks.

- School water bill: The school is paying more for service charges (\$4500) each bill than for actual water usage (~\$700) because service charges are calculated per toilet (the school has lots). WaterCorp did an audit and gave a rebate on a toilet we don't have but can't change the fee structure. Stuart has written to Dave Kelly, local member for Bassendean asking for a review of service charges for schools and is waiting for a response. Parent/community questions and inquiries to the Minister for Water might help to speed a response.

## **6.0 GENERAL BUSINESS**

6.1 Book Club Co-ordinator: A new co-ordinator is required as Natalie has found that the role is incompatible with her work commitments. The role requires the co-ordinator to be at school to turn around orders and to deliver books to classrooms a couple of times a term. There can be a limited timeframe for the turnaround of orders and book arrivals may be unpredictable. Kellie Cossens is still co-ordinating and will provide training for the new Book Club co-ordinator. Scholastic's online payment system is simplifying the process for co-ordinators.

6.2 P&C Facebook Page: Tam raised the possibility that ATPS P&C might benefit from a public FB page. The group 'Anzac Terrace Kiddies' has 139 members but is a private group for families in the school to communicate. A public P&C page might be useful for promoting events like the 50<sup>th</sup> anniversary celebrations outside the school but we need to be mindful of WACCSO rules guidelines about social media. For further consideration.

6.3 Redcat Hearing Enhancement System: Stuart explained that he had invited the presentation by Jayne from Ziggies because there are several children in the school that have diagnosed auditory processing problems (CAPD), in addition to students with hearing difficulties and problems as otitis media ('glue ear'). We also have a cohort of ESL students. Stuart thinks that the system would especially particularly benefit children in the Early Childhood (Kindy, PP) area because their hearing is still developing and being able to hear sounds clearly will help as they acquire literacy. Stuart will ask Ziggies for a trial unit for a month and P&C might consider a proposal to purchase units for the early childhood classes.

6.4 School event reserved seating for P&C (Prakash S). Prakash noted that at the Term 1 Edu-dance concert the new chairs were an improvement and asked whether there might be front row reserved seat for members of the P&C committee in future. He noted that this kind of public recognition might attract more volunteers to P&C and that different groups of volunteers might be recognised by reserved seating on other occasions. Discussion from the floor suggested that the 'first come, best seated' approach was as fair as could be achieved given that all families had paid for their children to do Edu-dance. A different venue or some kind of staging might be helpful in future.

6.5 Non-agenda items (at President's discretion). None raised.

**7.0 NEXT MEETING SET: 21<sup>st</sup> June 7:30 pm**

**8.0 CLOSURE: 9:21 pm**