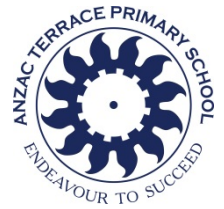


# School Council Meeting

## Minutes

Tuesday 27 February 2018



Apologies: Rebecca Benson, Mike Smith (arrived 3:50)

Present: Sue Harrison, Rachel Bernsousa, Sue DeWitt, Sacha Bridger, Amanda McAlpine, Magdalene McCulloch, Steph Tarbin (minutes), Adam Cheetham

Meeting opened 3: 32, chaired by Stuart Blackwood

### 1. Official Welcome of New Members

Stuart welcomed new members Sue DeWitt, Rebecca Benson and Mike Smith.

### 2. Election of Office Bearers

Chair: Adam is willing to continue in this role. Accepted unanimously.

Secretary: Steph is willing to continue as Secretary. Accepted unanimously.

3: 40. Adam Cheetham chaired the meeting from this point.

### 3. Change of Meeting times

After discussion, a new meeting time of Tuesdays at 3:15 was agreed.

### 4. Budget discussion

Stuart presented the current budget and explained the financial situation for the school. The 2017 budget shortfall (the value of one teacher after the loss of 17 students at the start of the year) was not recouped from Central Office funds although the school was advised to retain the extra teacher. Nonetheless the 2018 budget is balanced at this point. A higher rate of payment of Voluntary Contributions would greatly help the school. Stuart acknowledged the importance of the P&C's donations to the school, especially to each classroom for resources, in 2017.

### 5. Budget ratification

Motion: that School Council ratify the 2018 budget.

Moved: Stuart Blackwood      Seconded: Magdalene McCulloch      Accepted by all.

### 6. Annual Report 2017

Stuart reported that the 2017 Annual Report is due for submission in Week 3 of Term 2. A report from the Chair of School Council is to be part of the School report again in 2018.

**ACTION: Adam to supply a report from School Council.**

**ACTION: Stuart will circulate the draft document to School Council by email by April 12 so that it can be ratified at the next meeting.**

### 7. WA Premier's Education Awards

In 2017 there was a very short window for writing nominations for awards. Steph and Adam drafted a nomination of Tristan Kaempf in haste over the school holidays, with input from Nan Zhang. There was insufficient time to consult widely with the school community or to gather evidence to support the nomination. As a result, School Council resolved to seek input from school families and to begin the process early in 2018 by forming a subcommittee (Meeting Minutes, August 2017 and October 2017). A P&C proposal for a 'Staff Member of the Month' Award has now evolved through discussion with staff into a Principal's 'Onya' Award. Nominations of staff members for Onyas will generate some information towards the process of nominating staff for Premier's Education awards. Council discussed the value of Onyas for writing

nominations and possibility of nominating 2 or more staff members. A sub-committee was formed to steer the process, comprising: Stuart, Adam, Steph and Mike Smith. Editing and proof reading of near final nominations offered by Amanda McAlpine and Magdalene McCullough.

**ACTION:** Sub-committee to meet before the end of term. **Stuart** to email the subcommittee when there are some results from ONYAS.

## **8. School Council Survey Results**

During the application for Independent Public School status in 2016 School Council sought feedback from the wider school community about the role of School Council and implemented a number of improvements as a result. After the ERG process in 2017 the end of the year seemed an opportune to check on improvements and members of School Council were asked to complete a survey relating to our culture, governance and processes. Stuart and Adam reported that the results (online) were currently unable to be accessed and that some members had not completed the survey. Stuart requested that this item be carried over to the next meeting. The online survey can still be completed by 2017 members of Council.

**ACTION:** Stuart/Adam to remind members to complete the survey and obtain results for next meeting.

**ACTION:** Steph to include on next meeting agenda

## **9. General Business**

- 2019 will be the 50<sup>th</sup> Anniversary of the School and Stuart would like to see a series of event to celebrate the anniversary. Suggestions include: a fete, formal dinner, and reunion, to take place at different points over the course of the year. Need to apply for grants for assistance (Bendigo Bank). A subcommittee was formed, comprising: Amanda (to chair), Magdalene, Sue H., Sue DeW, Stuart, Sacha, Mike.

**ACTION:** First meeting to be set by Amanda before Easter.

**ACTION:** To be a standing item on the agenda

- **promotional activities:** Stuart reported that the 'postcard promotion' will be an invitation for 0-3 year olds in area to come to school to hear a story/do something fun with staff, with the school nurse to organise community professionals to speak to parents at same time.

: Amanda and Magdalene reported that the Head Students went to the Queen's Baton relay event at Governor Stirling on 26 February 2018. They took photos of the students with the baton and bearer and plan to promote the school in local media and on the school website.

- **Confirmation of minutes of the meeting 4 December 2017.**

Moved: Rachael

Seconded: Adam

No objections or amendments.

**Meeting close. 5:04**

**Next meeting: Term 2, Week 4 – Tues 22 May TBC**