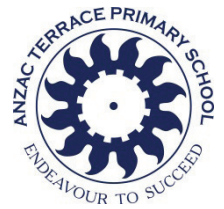


School Council Meeting

Monday 15th May 2017

MINUTES



Meeting opened 3:32

Apologies: Liz Page, Magdalene McCulloch

Present: Adam Cheetham, Sue Harrison, Christine Thomson, Amanda McAlpine, Sally Pitchers, Sacha Bridger, Prakesh Shakya, Nan Zhang, Rachel Bernsousa, Steph Tarbin (minutes), Stuart Blackwood

1. Confirmation of minutes (Dec 2016 and March 2017)

Moved: Adam Cheetham. Second Amanda McAlpine. Passed unanimously

2. Governance matters: Code Of Conduct and Communications Policy

Minor grammatical issues tidied up in Communications Policy, which can now be recorded as accepted and placed on file. Discussion of revised Code of Conduct policy (based on example from Kardinya P.S.) with suggestions for amending the wording of the conflict of interest item and for an Ethics subcommittee consist of the Principal, Chair and one parent representative nominated on an ad hoc basis. Nan volunteered to circulate revised wording for the amendments (done).

ACTION: Stuart to circulate amended copy and constitution by email. For approval at next meeting.

3. Information sessions (Qkr! / Connect)

Voluntary contributions, uniform orders and payments for the Winter carnival (incl permission form) are all available via Qkr app. The recent Monday 5:30 session proved to be a difficult timeslot for school family members to attend. Next session will be held 9am after assembly on 26 May. Rachel and Steph will be present.

4. Promotional activities

Discussion of ways to keep the profile of the school in the eye of the local community. Kindy enrolments for 2018 close in July. Stuart circulated a sample postcard advertising Information Sessions about the school. Council members agreed that this would be a good idea and parents volunteered to do letterbox drops (Rachel, Sally, Nan, Prakesh, Sacha, Adam, others welcome). Other ideas: Market stall at Bassendean markets is a lot of work but can be effective and combine with a P&C fundraiser (sausage sizzle more viable considering strict enforcement of health regulations around cake stalls in Bassendean). Stall at Hawaiian Bassendean village shopping centre – information needed (Sally is interested in this option). Promotion of the students and school in local events (Bassendean Art Award, Bassendean's Got Talent) or other events at the school. Possibility of local newspaper story around Time Capsules on school grounds.

ACTIONS:

Stuart organise postcards for letterbox drop.

Stuart to get information from Hawaiian Bassendean.

Stuart to locate time capsules on site. Rachel to investigate local news outlets.

All council members: ideas for 'big picture' events that will promote the school.

5. Vision2020 (carried over from 2016)

Stuart reported that staff had discussed the document in detail earlier this year and were incorporating ideas into teaching. Document written with intent to be overarching but fluid. The change of government is likely to introduce different strategic aims/policy objectives for the WA Education Dept and Vision2020 will respond to the new priorities.

ACTION: Steph to keep as a standing item on agenda.

6. Parent letter requesting a review of school uniforms. Yellow polo shirts show dirt and stain easily. Suggestion that a polo shirt with a navy base and yellow accent would be more practical as a uniform for children. Council agreed that a sub-committee should be formed to look into issues arising from a potential change to the polo shirt. Sub-committee to include the Principal, P&C Uniform coordinator and 2 others. Sacha Bridger and Amanda McAlpine volunteered. Suggestion that the sub-committee should seek views of ATPS families regarding a potential change to the polo shirt.

ACTION: Stuart to arrange a meeting with sub-committee members and report back to Council.

ACTION: Steph: Agenda item for meeting in Term 3

7. Edu-Dance: To become an annual activity from 2018. Stuart is investigating Hampton SH auditorium as a performance venue so that the 2 concert performances can be held on one day. Question as to whether an official school DVD could be produced: Not possible because a) Edu-Dance don't allow other commercial recordings of concerts and b) many families do not give permission to publish images of their children.

8. General Business

- Finance: Stuart reported that \$60K had been provided to the school from central office with a further \$60K addition to the school budget possible in later half of year.
- End of semester reports: will be available in print and electronic copy on Connect. Semester 2 reports (end of year) will only be available in electronic form via Connect.
- Qkr! App: The School has changed to CBA with the use of the Qkr! app. It will be easier for parents to deposit money via direct deposit but the ANZ account will remain open (and envelopes in use) for the time being.
- National Police history check for School Council members: There is a new Education Department requirement that it is now **mandatory** for all Council Members to have a Department Criminal History Screening. Members who commenced their tenure from Term 2 2017 should submit a National Police History Check during Term 2 through the DoE Screening Unit.

Members appointed before Term 2 2017 do not have to be screened, but are asked to be screened during their current tenure. There is a cost but can be reimbursed/paid out of central funds.

ACTION: Stuart will send the relevant link to Council members who can **access applications online**

- Question raised about whether there was an explicit code of conduct for students. Stuart referred Council to the whole-school behaviour policy and then to the agreed rules of individual classrooms. Protocol, for children suffering from bullying behaviour is to report it immediately to a duty teacher or class teacher. Standards of behaviour and respect for others are regularly discussed with students at communication assemblies and reinforced through the COGS Cup.
- A further question about providing support for alternative forms of playground interaction to engage children less interested in sporting activities and group games. There are safety concerns around marbles but outdoor chess and board games are options. The library is open to students on selected days. Christine Thomson noted that the Kids Matter program might help with alternative activities to help kids to interact and engage, such as 'Buddy Bench' scheme and visiting gardener activities.

ACTION: Christine to investigate alternative play options including 'buddy bench' as part of KidsMatter program.

- Question regarding the reason for the removal of a tree from the junior play area (recommended for safety reasons by arborist after a large branch fell). Discussion of appropriate replacement trees on school grounds and volunteers willing to supply and plant replacement trees.

ACTION: Nan to consult with Vince regarding suitable trees and where to plant them. Stuart to supply Nan with contact details for Vince.

- Issue concerning vandalism on school grounds (recent instance of non-ATPS students on the roof, claiming that they were retrieving a lost basketball). Stuart advises that the best procedure is to call the police number 131 444 and Kiara police station will send police to investigate suspicious behaviour within 10 minutes.
- Independent School application query: All schools are waiting on policy direction from new state government. No information available from DET at this point, which is currently reviewing funding and election goals of incoming government.

Meeting closed: 5:04

Next Meeting: 3:30 pm, Monday 7 August (Week 4, Term 2)