

Anzac Terrace Primary School Council Meeting

3:00pm Thursday 16 March 2017
ATPS Library

MINUTES

Meeting opened by Stuart Blackwood: 3:06

1. Apologies: Nan Zhang, Liz Page

Present: Steph Tarbin, Rachel Bernsousa, Adam Cheetham, Sacha Bridger, Sally Pitchers, Prakash Shakya (arrived 3:30), Christine Thompson, Magdalene McCulloch, Amanda McAlpine, Stuart Blackwood

2. Election results and welcome of new members

Three nominations were received to fill the three positions vacant at the end of 2016. Rachel Bernsousa joins School Council while Adam Cheetham and Steph Tarbin return to Council for terms of two years (with the possibility of extending membership for a third year). Prakash Shakya joins School Council as the P&C representative for a term of one year.

3. Election of office bearers

Adam and Steph volunteered to undertake the offices of Chair and Secretary for a further year. Elected unopposed.

Adam Cheetham chaired the meeting from this point.

4. Code of Conduct for ATPS School Council

During the 2016 IPS application process, School Council identified a need for a Code of Conduct to improve aspects of Council governance. The Code of Conduct of Kardinya PS was discussed at the December meeting as an example that might be adapted and/or adopted, but a decision was deferred until 2017 when new members of Council would have an opportunity to comment. The document is available in the ATPS School Council Community on Connect (council members use their EV number to access this community).

ACTION: Council members to review the Kardinya PS Code of Conduct and email feedback to Stuart.

5. Change of Meeting Times

Nan requested a change of meeting day/time from 3pm Thursday. After discussion, 3:30pm on a Monday was identified as a feasible day and time for most members.

ACTION: Steph and Christine to confer regarding dates for the Term 2 meeting that don't clash with pre-existing work and family commitments.

6. Budget Discussion and Ratification

Stuart presented the general operating budget for 2017 and explained the financial situation of the school. The operating budget has been formulated to minimise expenditure while maintaining resources for current students. It was noted that Voluntary Contributions provide an important addition to the school's revenue accounts. Parents and carers are strongly encouraged to pay the Voluntary Contribution of \$50 per child.

Stuart asked School Council to accept the 2017 ATPS budget. Unanimous agreement.

7. Any other business

- NAPLAN preparation. Prakash asked whether the school recommended particular workbooks or resources to help students prepare for NAPLAN testing in term 2. Staff members advised that classroom teachers ensure that students are familiar with the format of NAPLAN tests. The NAPLAN website provides free online resources. Stuart noted that ATPS will take part in a trial of online NAPLAN testing in 2018.

- ATPS Communications Policy. A draft document was circulated and discussed in December 2016. Minor amendments have been suggested.

ACTION: Stuart will incorporate amendments and circulate the draft document for final comment.

- After-school tutoring: Rachel conveyed a query from a parent about after-school tutoring. Stuart urged parents with concerns about access to EA support in class time to contact him directly.

- Independent Public Schools process. Following the change of government on the weekend it is unclear whether the planned 2017 application process will go ahead.

- Promotion of ATPS in 2017. Steph asked about the priorities for School Council in relation to promoting the school in the community. Activities in the recent past have included a market stall at Old Perth Road Markets and distributions of flyers (mailbox drops, day care centres and real estate agents). A presence at Bassendean ANZAC day ceremonies and other Bassendean events (art exhibition, library events) help raise the profile of the school. Adam noted that Council also aimed to engage more with the school community in 2017 through social and information events. Agreed that parent members of School Council will each attend one of the Connect/Qkr! information sessions in Term 2 and explain the role of School Council to other parents.

ACTION: Stuart to identify dates/times for Information sessions in Term 2 and inform Council so that members can identify sessions to attend.

- Lunch orders. Prakash asked whether there are plans to find a new supplier for lunch orders in 2017. Stuart explained that this service is organised by the P&C and commissions from suppliers contribute to fundraising.

Meeting closed: 4:35

Next meeting: 3:30 pm Monday, DATE TBA, (Term 2).