

ANZAC TERRACE PRIMARY SCHOOL P & C ANNUAL GENERAL MEETING MINUTES

Tuesday 21st February 2017 at 7.30pm @ ATPS Staffroom

Meeting opened 7.35pm

1.0 PRESENT Marieke van den Berg, Stuart Blackwood, Anoushca Trollip, Nicole Wells, Jessica Ericson, Adele Matthews, Sally Pitchers, Prakash Shakya, Lindsay Royan, Damon Annison, Stephanie Tarbin, Natalie Whittle, Tamara Breen, Rachael BernSousa, Keren Ketterer.

APOLOGIES Nil

2.0 CONFIRMATION OF MINUTES 6th December 2016 Moved Tamara Breen Seconded Jessica Ericson. Accepted.

3.0 BUSINESS ARISING FROM 6th December 2016 Minutes

- Walkway from ECB to library and roof for the bike area has been completed.

4.0 CORRESPONDENCE

Incoming

30/01/2017	CommonwealthBank	Statement - School banking account
30/01/2017	Tulips with a difference	Marketing – Fundraising
2/02/2017	School Gifts	Marketing – Mothers Day stall
2/02/2017	Smart Gift ideas	Marketing – Mothers Day stall
2/02/2017	Jam DJ Services	Marketing
3/02/2017	Lynda Francis	e:Thank you message re Nature playground
7/02/2017	Cadbury	Marketing – Fundraising
7/02/2017	Helen O’Grady Drama Academy	Marketing – Fundraising
7/02/2017	Australian Fundraising Specialists	Marketing – Fundraising
10/02/2017	JP Promotions	Marketing – Uniform
10/02/2017	Picture products	Marketing – Fundraising
10/02/2017	LWReid	Marketing – Uniform
10/02/2017	Unique Elegance	Marketing – Mothers Day stall
15/02/2017	WACSSO	Call for State Council nominations

Outgoing

Various correspondence concerning the organisation of a Bunnings sausage sizzle.

5.0 REPORTS

5.1 Treasurer’s Report

See attached report.

Audit complete and all was in order.

Confirmation of financial report Moved Rachael BernSousa Seconded Steph Tarbin. Accepted.

5.2 Other reports

Uniform Report

Book day busy without running out of stock. Total taken was \$6686.

New stock is to arrive soon.

The cost of a long sleeve shirt has been investigated. Cost is 20% more than short sleeved and would need minimum order.

Suggested to gauge parent interest and then specifically order as for faction shirts.

Fundraising Report

- Movie night on this Friday night. BBQ is good to go. 2 new gas bottles have been purchased.
- It was moved that we hold an Election Day BBQ on March 11th.
Moved Marieke van den Berg Seconded Steph Tarbin. Accepted
- Easter falls in the middle of the school holidays. It was moved that we hold an Easter Raffle to be drawn on Tuesday 4th April, 2017. Moved Marieke van den Berg, Seconded Sally Pitchers. Accepted

- Moved that we hold a Bunnings sausage sizzle on Sat 18th March. Moved Marieke van den Berg Seconded Aoushca Trollip. Accepted
- It was moved that a Billie G cookie dough fundraiser be held with 5th May pickup. (Anoushca Trollip is organising.) Moved Marieke van den Berg Seconded Jessica Ericson. Accepted
- Entertainment – Jessica organising this year. Needs school logo – Stuart will provide this.

Safety House Report

Kate has sent some information for handover.

5.3 Principals Report

- Change of banks has occurred. ATPS is now a customer of both ANZ and Commonwealth banks. The addition of the Commonwealth Bank is so that their Qkr! app can be utilised for easy online payments by parents to both school and P&C accounts. Qkr! should be up and running by the end of next week for use by parents. Stuart plans to run multiple parent information sessions re Qkr! and connect.
- Head students – interviews will be held this Thursday.
- Student numbers at census date were 355 (17 less than expected), with a resultant \$144,000 less than anticipated in school budget. This equates to more than 1 teaching position.
- Tristan Kaempf has been welcomed back and is teaching Yr 5.
- Aiming for higher rate of voluntary contributions. These are currently set at \$50 (below the recommend level of \$60).
- Work around school – ECLA (Early childhood learning area) has been set up to be used for a one on one teaching.
- 2017 has a STEM focus – including robotics and science/biology.

6.0 ELECTIONS

The following paid 50 cents to become financial members of the P&C: Marieke van den Berg, Stuart Blackwood, Anoushca Trollip, Nicole Wells, Jessica Ericson, Adele Matthews, Sally Pitchers, Prakash Shakya, Lindsay Royan, Damon Annison, Stephanie Tarbin, Natalie Whittle, Tamara Breen, Rachael BernSousa, Keren Ketterer.

6.1 Office Bearers

President	Marieke van den Berg	Moved	Tamara Breen	Seconded	Steph Tarbin
Vice-President	Tamara Breen	Moved	Marieke van den Berg	Seconded	Steph Tarbin
Treasurer	Anoushca Trollip	Moved	Marieke van den Berg	Seconded	Tamara Breen
Secretary	Rachael BernSousa	Moved	Marieke van den Berg	Seconded	Keren Ketterer

All positions elected unopposed.

6.2 Other positions

Safety House Co-ordinator	Rachael BernSousa	Moved	Marieke van den Berg	Seconded	Steph Tarbin
Fundraising Co-ordinator	Jessica Ericson	Moved	Marieke van den Berg	Seconded	Tamara Breen
Fundraising Committee	Adele Matthews, Sally Pitchers, Lindsay Royan				
School Council Representative	Prakash Shakya	Moved	Lindsay Royan	Seconded	Sally Pitchers

All positions elected unopposed.

6.3 Executive committee members (not less than 3 positions)

Keren Ketterer, Jessica Ericson and Sally Pitchers were appointed to the executive committee.

7.0 APPOINTMENTS

- 7.1 Appointment of Honorary Auditor** - Yvonne Ericson to be asked if she would be willing to be auditor again this year. Moved Jessica Ericson Seconded Anoushca Trollip. Accepted

8.0 GENERAL BUSINESS

- Update of the P&C Constitution tabled.
- All members provided their address to be held in the 2017 members register.
- Moved that \$200 be provided to the fundraising committee to be used for BBQ accessories as required. Moved Marieke van den Berg Seconded Tamara Breen. Accepted.
- Parent representatives. A few classes still without nominees – Tamara is coordinating.
- P&C Newsletter. It was suggested that P&C News be published in the school newsletter at least once a term. Rachael to coordinate. All articles need to be approved by Marieke prior to publication.
- Assembly announcements – It was suggested that P&C announcements at some parent assemblies could increase awareness of P&C activities. Marieke to present Stuart with cheque at the next parent assembly.
- Funding application for playground (\$30,000 for climbing equipment in senior playground) approved conditional on election result.

9.0 CLOSURE

Meeting closed 9:03pm

Next meeting: 7.30pm, 28th March 2017.