

# ANZAC TERRACE PRIMARY SCHOOL P & C

## MINUTES

Tuesday 17<sup>th</sup> May 2016 - 7.30pm @ ATPS Staffroom

Meeting opened 7.33pm

**PRESENT:** Stuart Blackwood, Marieke van den Berg, Keren Ketterer, Anoushca Trollip, Nicole Wells, Sally Pitchers, Adele Matthews, Jessica Ericson, Serena Richardson, Lindsay Royen, Steph Tarbin, Annalisse Walker, Kate Verkuaylen

**APOLOGIES:** Rachael Bern Sousa, Tamara Breen

**1.0 CONFIRMATION OF MINUTES 22<sup>nd</sup> March 2016** Moved Anoushca Trollip Seconded Annalisse Walker  
**CONFIRMATION OF MINUTES 6<sup>th</sup> May 2016** Moved Steph Tarbin Seconded Anoushca Trollip

### 2.0 BUSINESS ARISING FROM 22<sup>nd</sup> March 2016

- Footpaths at carpark. Council representative has assessed this and no crosswalk is justified as it does not meet traffic volume requirements. To be discussed with Dave Kelly at executive lunch. Stuart to follow up with Department of Education for footpath, suggesting that the position of the carpark entrance be changed.
- P&C funds expenditure – roof to cover bike rack – this has not been done but the P&C funding remains available. Overhang on roof has been suggested to deter intruders climbing onto roof. Stuart to report progress on this to next meeting. Stuart to also follow up art stools.
- Appointment of honorary auditor – Annalisse did some investigations - cost was about \$300 for all people she approached. It was questioned whether a parent fulfilling the role would be acceptable – WACSSO stated this would be a conflict of interest only if the P&C deemed it to be. Otherwise the P&C assesses the potential risks and state they are happy that due diligence has been done. Kate Verkuaylen's husband has auditing experience but may not have time. Kate to ask him. Also suggested to approach TOB audit committee. Marieke to call WACSSO and check if this would be OK. To report back next meeting.

### 3.0 CORRESPONDENCE

#### *Incoming*

24/3/2016	Realms of Fun	Marketing – School Discos
24/3/2016	RAC	Marketing – Little legends Competition
24/3/2016	Pony Fun	Marketing - Fundraising
29/3/2016	Entertainment Book	Promotional materials
30/3/2016	Commonwealth Bank	School Banking Statement
30/3/2016	LWReid	Marketing – Uniform
6/4/2016	Australian Fundraising Specialists	Marketing - Fundraising
6/4/2016	Department of Commerce Consumer Protection	Associations Newsletter
27/4/2016	Australian Fundraising Specialists	Marketing - Fundraising
27/4/2016	Cadbury Fundraiser	Marketing - Fundraising
27/4/2016	Published Authors Cookbooks	Marketing - Fundraising
29/4/2016	ASG	Info re nominating teachers for NEiTA
6/5/2016	Crazy Camel Fundraising	Marketing - Fundraising
11/5/2016	LWReid	Marketing – Uniform
16/05/2016	SSTUWA	Putting our kids first competition details
16/05/2016	Bankwest	e:Completion of signatory changes

#### *Outgoing*

Nil

### 4.0 REPORTS

#### 4.1 Treasurer's Report

As tabled.

## 4.2 Other reports

### ***Uniform Report***

Faction shirts have been distributed. All Aussie Grown have been delivered. Nell Grey fleece jackets have been delayed (ordered 3/3) and will be delivered first week of June.

### ***Fundraising Report***

- Movie night – made approximately \$1000, but accurate figures still to come.
- Disco – Stuart to investigate if UV lights are allowed. Duty of care to be provided by staff members. It was moved that the P&C run a disco on June 17<sup>th</sup>. Moved Marieke, Seconded Jessica. Accepted by majority vote.
- See attached report – proposed fundraising 2016
- Election sausage sizzle – TBC - depends on whether ATPS will be an election polling place.
- Movie – Stuart requested that movie commence at advertised time. Suggested an earlier start 5.30pm for sausage sizzle. Date suggested – 19<sup>th</sup> August. TBC at later meeting.
- Quiz night was proposed by Serena with some discussion about location for this - ? hold here, or? Other venues eg bowls club, SDFC, Soccer club. Timing - suggested to be held ? last weekend October holidays...Friday pm if at school, Sat pm if other venue. Serena to continue investigation.
- Name labels eg Bright sparks - Annalisse to investigate for later in year.
- Second disco – tentatively Term 4 – 4<sup>th</sup> November.

### ***Safety House Report***

Keren to pass on information to Kate.

### ***School Council Report***

- Independent public schools – more at meeting tomorrow night.
- Constitutional change to allow for less members and up to 15 if more available.
- Promotional activities – Kindy enrolments close in July. Brochure needs to be updated – Kate to review. Stuart to send to her.
- School Council has seen the departure of 1 parent and 1 staff member since last year (neither have been replaced as the balance of parents:staff on council has been maintained).

## 4.3 Principals Report

- New computer process started yesterday – the school is getting 55 new computers replacing the old ones. Number of iPads will increase from 52 to 91. New interactive white boards, an interactive table in the cloud room and 3D printers are being installed .
- Intern Swimming is in progress for year 3-6.
- Toilet renovation going well.
- New carpets in every classroom and wet areas starting next week. New ceilings and hand dryers in all toilets.
- The school is submitting a playground application for funding. This cannot be used on the nature playground.
- 6<sup>th</sup> June – Stuart to attend SDFC to present Bill Walker with signed shirt from old factions. To be hung in SDFC.
- Demountable classroom gone. Shed to replace this for storage.
- Connect has an app released 4pm today. To be announced in a coming newsletter. In the future all communication will be via connect.

## 5.0 GENERAL BUSINESS

- Dave Kelly has offered bike for a prize. Exec to follow up at lunch with Dave.
- P&C News in newsletter. To advise goals of fundraising, thank you to supporters and for donations, planned fundraisers. Draft of first newsletter presented by Serena – proposed to be inserted in newsletter in a fortnight.
- Kate offered to do some ad hoc marketing for specific events.
- Informed WACSSO of change of office bearers. Tamara and Marieke preferred delegates for WACSSO conference.
- Dave Kelly lunch – Marieke, Anousha, Adele, Sally to attend.
- OSHClub to stay in current location – wet area of art room block.
- Crunch and sip. Staff decided not to implement this during teaching time as it is too much of a distraction.

## 6.0 CLOSURE

Meeting closed at 9.02pm

Next meeting: Tuesday 21<sup>st</sup> June 2016 @ 7.30pm