

ANZAC TERRACE PRIMARY SCHOOL P & C ANNUAL GENERAL MEETING MINUTES

Tuesday 23rd February 2016 at 7.30pm @ ATPS Staffroom

Meeting opened 7.35pm

1.0 PRESENT Marieke van den Berg, Adele Matthews, Sally Pitchers, Tamara Breen, Nicole Wells, Janet Udinga, Julie Page, Stuart Blackwood, Anoushca Trollip, Margriet Trollip, Rachael Bernsousa, Stephanie Tarbin

APOLOGIES Kellie Cossens, Keren Ketterer

2.0 CONFIRMATION OF MINUTES 1st December 2015 Moved Marieke van den Berg Seconded Julie Page

3.0 BUSINESS ARISING FROM 1st December 2015 Minutes

- Query re gazebos – reported broken at last meeting

4.0 CORRESPONDENCE

Incoming

2/12/2015	WACSSO	P&C Voice
2/12/2015	JTC Import Export Pty Ltd	Marketing – Mother's Day Stall
4/12/2015	Commonwealth Bank	School Banking changes
4/12/2015	Entertainment	Commission cheque \$663
27/01/2016	Ferrier Hodgson	Oxford Uniforms in provisional liquidation
28/01/2016	Tulips with a difference	Marketing – Fundraising
28/01/2016	Commonwealth Bank	2016 School Banking Pack and statement
2/02/2016	Felix's D.J. Services	Marketing
2/02/2016	Smart Gift Ideas	Marketing – Mother's Day Stall
2/02/2016	School Products Australia	Marketing – Uniform
8/02/2016	Moon and back School Gifts	Marketing – Mother's Day Stall
8/02/2016	LWReid	Marketing – Uniform
8/02/2016	School Gifts	Marketing – Mother's Day Stall
8/02/2016	Design a brick	Marketing – Fundraising
10/02/2016	Australian Fundraising	Marketing – Fundraising
12/02/2016	Signature Engraving	Marketing – Fundraising
12/02/2016	Glow Stuff	Marketing – Fundraising
16/02/2016	Garden express	Marketing – Fundraising
18/02/2016	Living fundraisers	Marketing – Fundraising
18/02/2016	expressions	Marketing – Fundraising
18/02/2016	Unique Elegance	Marketing – Mother's Day Stall
18/02/2016	Australian Fundraising	Marketing – Fundraising
18/02/2016	Fundraising Directory	Marketing – Fundraising
19/02/2016	LWReid	Marketing - Uniform

Outgoing Nil

5.0 REPORTS

5.1 Treasurer's Report

See attached report. Large sum of \$9000 were payments minuted from last meeting and paid in January. Comment re good source of income from School Banking.

5.2 Other reports

Uniform Report

Book day was very busy with sales of \$7000.
Back orders arrived today and polos will be delivered.
Winter orders and faction polo orders are coming, ready for Term 2.

Fundraising Report

No report

Safety House Report

No report

5.3 Principals Report

- Smooth start to the year. Staffing was settled in December. Lost Tristan Kaempf, gained Michaela Stacey. There was a gain of 15 students on expected numbers, most in Kindy/Pre-Primary. 2 Kindy classes with extra EAs in ECB.
- SOE4: Cabling has been installed, however, the cost of cabling has resulted in a temporary shortfall in budget. Now ready to lease 40 new computers to add to existing 50 already leased. Leasing a better option than purchase.
- Staffing – long service leave to be expended.
- IPS (Independent Public School) is back on the agenda. IPS status gives choice of staffing. There is a meeting to be held soon. School council to be asked to approve ATPS seeking independent status.
- Easter Tuesday is a holiday. School will be closed.
- Parent class representative – to go in newsletter. Stuart to contact parents and organise rosters. (Questions: How do parent reps get information? Who has access to the contact lists?)
- Walter's Delight – not getting support from parents, and causing a problem for office staff as lunches need sorting. P&C to promote among parent body.
- Funding request – Blinds needed for Sue Harrison's Office. Cost - \$2542 for one way blind.
- Stuart thanked the outgoing executive for their hard work.

6.0 ELECTIONS

The following paid 50 cents to become financial members of the P&C: Marieke van den Berg, Adele Matthews, Sally Pitchers, Tamara Breen, Nicole Wells, Julie Page, Anoushca Trollip, Margriet Trollip, Rachael Bernsousa, Stephanie Tarbin.

6.1 Office Bearers

President No nomination

Vice-President No nomination

Treasurer Anoushca Trollip Moved Anoushca Trollip Seconded Sally Pitchers

Secretary Keren Ketterer Moved Nicole Wells Seconded Steph Tarbin

Treasurer and Secretary elected unopposed.

6.2 Other positions

Safety House Co-ordinator No nomination

6.3 Executive committee members (not less than 3 positions)

All others present were willing to act as committee members.

7.0 APPOINTMENTS

7.1 Appointment of Honorary Auditor - To be identified by new executive.

8.0 GENERAL BUSINESS

- All members provided their address to be held in the members register.
- It was moved "that the P&C will provide funding for blinds for the registrars office and the first aid room as per the Luxaflex quote dated 22/2/2016." Moved Marieke V Seconded Steph T

9.0 CLOSURE

Meeting closed 8.16pm

Next meeting: 7.30pm, 22nd March 2016.