

Anzac Terrace Primary School Council Meeting

3:00pm Wednesday 18 May 2016

ATPS Staff Room

MINUTES

Meeting opened: 3:06 by Liz Page (Adam Cheetham delayed)

Present: Stuart Blackwood, Amanda McAlpine, Magdalene MacCulloch, Liz Page, Sally Pitchers, Nan Zhang, Stephanie Tarbin (minutes)

Apologies: Amanda Coall, Christine Thompson, Sacha Bridger, Adam Cheetham

1 Confirmation of minutes of 30 March 2016.

Moved: Amanda McAlpine

Seconded: Sally Pitchers

2 Changes to the constitution (Attachment A)

Changes to the constitution relating to tenure and membership as circulated by email (with minor amendments by Nan) were accepted unanimously.

3 Confidentiality agreement (Attachment B)

Confidentiality agreement was discussed and agreed upon. Stuart will email School Council members individually to request written consent to the agreement.

4 Independent Public School Application (Attachment C)

i) The application process: School principal and Chair of School Council will make a presentation explaining why the school is ready for independent status. The narrative will be assessed against three selection criteria ('A capacity of the school to assume greater responsibility for its own affairs; The level of local support, including the broader community; and The potential benefits to students and the broader school community'). The self-audit by School Council is a requirement of the application process.

Key dates in the application process:

- 7 June: second workshop
 - 1 August: final presentation
- nb. school holiday period: 2-18 July

Approx. 104 schools applying and 50 will succeed.

ii). Audit of School Council

Various options for performing the self-audit were discussed including: completing the detailed questionnaire supplied as a model; modifying the model; identifying own school questions; seeking feedback/ideas from school families and wider community through a range of instruments (public forum, online survey, mobilise parent/class representatives). Nan noted the importance of demonstrating self-direction, responsibility and independent/critical thinking by translating the selection criteria and narrative points into questions that are relevant to ATPS. Advocated clear communication plan and timeline of activities.

- agreed: first priority to devise an instrument of self-assessment (based on model but relevant to ATPS) and timeline of activities.
- working party: Stuart Blackwood, Adam Cheetham, Christine Thompson, Nan Zhang, Steph Tarbin.

Action points:

- planning meeting of working party: Sunday 22 May, 2pm in ATPS staff room. Working party to bring ideas for self-audit and timeline.
- Stuart to contact Tamara Breen and organise a short meeting of classroom representatives to inform them of the application and public forum; perhaps a short survey.

Notes from discussion:

- 7 June workshop: Stuart aims to attend with
 - a) results from School Council self-audit;
 - b) some input from outside School Council;
 - c) a firm date for public forum to seek wider input;
 - d) questions for a survey or assessment of wider community.
- self-audit of School Council needs to be completed before a public forum/information session
- importance of getting the kids' perspective on the process
- ways to reach the local business community: public forum, mobilise members of P&C, other ideas?
- Goal of self-audit and community consultation: to identify strategies for ongoing development in response to the information gathered through the audit and consultation process.
- the bottom line: 'benefits for students'

5 Any other business

Stuart noted that the annual report is complete and will be circulated by email when full computer access is restored.

Meeting closed: 3:50 pm

Next meeting: 3pm Thursday 23 June 2016.